



09/10 group GUIDELINES

GUIDELINES MUST BE READ, SIGNED & RECEIVED BY GROUP SALES DEPARTMENT

1. To qualify for group rates, your group must have a minimum of 20 people purchasing a lift ticket for the same day. You will receive 1 free lift ticket for every 20 purchased (21st free). The free lift ticket must be used on the day of your scheduled visit. The guest receiving the complimentary lift ticket must pick the ticket up at the Group Sales Office on the day of visit.
2. **Reservations and deposit are required** a minimum of two weeks prior to your trip date. Get your ticket reservations to us seven days in advance and we can overnight your ticket order to you.
3. The Group Ticket Order Form and Group Guidelines must be completed and returned to the Group Sales office 72 hours before your scheduled visit. Please fax to (559) 233-3069. For multi-day trips, please fill out a separate order form for each day. All group orders must be submitted with one payment for the entire group. Forms of payment accepted are cash, business check, credit card or money order. The group leader must notify Group Sales of any changes made on the order 24 hours prior to the visit.
4. If equipment rentals are needed for your group, a valid credit card must be on file with Group Sales to cover any loss or damage of rental equipment.
5. All group participants are required to execute a Ticket & Lesson Release and Waiver Agreement form. The Ticket & Lesson Release and Waiver Agreement form is posted on our website or will be provided by the Group Sales Office. We strongly recommend that the group leader have these forms executed by the members of the group prior to the day of your visit. The original forms may be mailed in advance or presented immediately upon arrival at the Group Sales Office. Please note that a parent/guardian signature is required for anyone under the age of 18.
6. As a group coordinator you are responsible for the following: forwarding all information to your guests and consolidating the amount of lift tickets, lesson packages, and rentals needed, filling out the order form, collecting the money from your group and presenting one form of payment for the final balance due at check-in. You will also be responsible for distributing all the tickets and vouchers to your guests. Please fax the ticket order form and signed group guidelines along with one form of payment for the entire group to the Group Sales office.
7. All group leaders must check in with the Group Sales Coordinator immediately upon arrival (even prepays). Please provide all original signed documents (i.e. group guidelines and Ticket & Lesson Release and Waiver Agreement). Any guest receiving a complimentary ticket must be present at the Group Sales Office. The group leader is the only person authorized to make any transactions for the group. All transactions must be completed before 2:00 p.m. on the day of visit.
8. Group rates are not valid in conjunction with any other offer or discounts.

I have read and agree to the above terms:

Group Name _____	Trip Date(s) _____
Group Leader _____	Signature _____
Phone _____	Email _____
Address _____	City / State _____